

Charge and Responsibility of District Committees

The following conditions will prevail and guide the work of advisory committees:

1. All committees shall be advisory to the Board of Education. The Board of Education reserves the final decision on actions pertaining to all policy making within the school district.
2. Members of a committee shall serve for a predetermined period of time and members may be appointed for successive terms.
3. Members of a committee may call upon the administration of the school district for any technical assistance and support as may be required by the committee.
4. Each committee shall appoint its own chairman from the membership of the committee.
5. Each committee shall appoint a secretary from the membership of the committee whose duties shall be that of keeping minutes of all meetings and recording all major or significant motions, decisions, or committee actions.
6. Each committee shall establish a schedule of meetings and general rules for its operation to be filed with the Board of Education.
7. Each committee shall publicize all meetings at least 24 hours in advance, with meetings begin open to the public.
8. Each committee shall clear all press releases with the Board of Education through the superintendent of schools.
9. Each committee shall review all reports of recommendations with the Board of Education.
10. Each committee shall conduct a major review in the district of the topic assigned to it by the Board of Education with the technical assistance of the local staff. Such a review may include, but not be limited to, the following:
 - a. needs of the district
 - b. goals of the district
 - c. objectives for the students
 - d. objectives for the staff
 - e. teaching-learning practices
 - f. curricula-cocurricular programs
 - g. supporting services for students
 - h. supporting services for staff
 - i. school policies and practices
 - j. management practices
 - k. resources available within the district
 - l. final evaluation and summary as to the recommendations of the committee.

The Board of Education wishes to involve the citizens of this district in the decision-making process and seeks the best information possible on which to base its decision.

The Board of Education and administration of the Monte Vista Public Schools are available to support the activities of each committee. Any questions concerning the activities of the committee, the chairman shall feel free to contact members of the Board of Education or members of the administrative staff for assistance.

Approved 1977

Reviewed by Board of Education: 04/10/14