

Field Trips

The Board recognizes that the first-hand learning experiences provided by field trips can serve as an effective and worthwhile means of learning. The Board encourages field trips that are part of and directly related to the school's educational program and will yield greater learning opportunities than other educational experiences.

The Board also appreciates the value of family and other non-district sponsored travel, but assumes no responsibility or liability for non-district sponsored trips.

District Sponsored Field Trips

It is required that a district employee accompanies students on any district-sponsored field trip. Costs of any field trip not funded through the district budget may be covered by a student fee, by community groups, or by business and industry. Prior to requesting funds from community sources, the district employee sponsoring a trip must receive approval from the principal who will submit the request to the Board for approval.

Specific guidelines and appropriate administrative procedures shall be developed to screen, approve and evaluate trips with participant safety and educational benefit being of primary importance.

As a condition of field trip approval, the building principal must determine that the trip is an outgrowth of curriculum or co-curriculum, that participation is non-discriminatory, and that the trip or a similar trip is not available elsewhere within the state.

Determinations regarding the appropriateness of a field trip, necessary modifications and/or accommodations, and other matters concerning students with disabilities shall be made by the students' IEP or Section 504 team.

Non-District Sponsored Field Trips

The Board recognizes that occasionally employees and students of the Monte Vista School District participate in trips that are not approved by district executive staff or the Board of Education. Such trips are called "non-district-sponsored trips."

The Monte Vista School District is not liable or responsible for injuries, losses or damages that arise out of non-district-sponsored trips. Student participants and their parents, guardians or legal custodians assume personal liability for any injuries, losses or damages associated with, caused by, or related to such trips. District employees who are involved with or participate in a non-district-sponsored trip will have to rely on their own personal insurance coverage as a remedy for any injuries, losses or damages they suffer personally or any claims brought against them by others as a result of their involvement and/or participation in any phase of that trip.

Employees may not use school time, equipment or supplies to create, produce or disseminate information about the non-district-sponsored trip. Dissemination of written material about a non-district-sponsored trip will be in accordance with the procedures for distribution of other non-curricular or non-district materials. (See KHC and KHC-R,

Distribution/ Posting of Promotional Literature.) In addition, all written material about a non-district-sponsored trip shall contain the following disclaimer:

“This trip is not sponsored or approved by the Monte Vista School District. The Monte Vista School District is not responsible in any way for any injuries, losses or damages associated with, caused by, or related to the trip.”

No district funds will be used to pay for or reimburse any of the participants' or employee's expenses. No district vehicles may be used for non-district-sponsored trips.

District employees who are found in violation of these items may be subject to disciplinary action up to and including termination.

Adopted: Date of manual adoption

Revised: 01/09/97, 08/12/10, 07/22/14

LEGAL REF.: C.R.S. 13-22-107 (*parental liability waivers*)
C.R.S. 40-10-116 (1)(b)

CROSS REFS.: EEAG, Student Transportation in Private Vehicles
JJH, Student Travel
KHC, Distribution/Posting of Promotional Literature