

## Monte Vista School District Summative Evaluation Report for Superintendent

Superintendent: \_\_\_\_\_

Evaluators: Board of Education, Monte Vista C-8

Evaluation Date: \_\_\_\_\_

Remediation Plan Implemented (circle one):      Yes      No

### Scoring Key:

- 1- The superintendent is **below district standard** in demonstrating the desired action or skill.
- 2- The superintendent is **at district standard** in demonstrating the desired action or skill.
- 3- The superintendent is **above district standard** in demonstrating the desired action or skill.

Note: Any rating below 2 (district standard) will be explained.

	Ratings
<b>Performance Area A - Leadership</b>	
A1. Implements and maintains the district's vision and mission statement.	_____
A2. Maintains a positive environment for the district.	_____
A3. Demonstrates optimism and enthusiasm.	_____
<b>Performance Area B - Personnel Management</b>	
B1. Treats staff in a professional manner.	_____
B2. Holds staff accountable as professionals.	_____
B3. Supervises the procedures for appointment, transfer, or discharge of staff members.	_____
B4. Implements the evaluation process in a fair, professional, and credible manner.	_____
<b>Performance Area C - Curriculum and Instruction</b>	
C1. Serves as the district's educational leader.	_____
C2. Ensures that effective curriculum and textbooks are recommended to the board for approval.	_____
C3. Ensures that effective instruction techniques are used by teachers of the district.	_____
C4. Ensures that district curriculum and instruction methods are developed using staff and improvement team input.	_____

C5. Ensures that district curriculum and instruction are based on sound educational research. \_\_\_\_\_

**Performance Area D - Fiscal Management**

D1. Maintains fiscally sound operation of the district. \_\_\_\_\_

D2. Prepares and administers the district budget in accordance with Colorado statute. \_\_\_\_\_

D3. Prioritizes the use of district funds. \_\_\_\_\_

**Performance Area E - Community Relations**

E1. Ensures that a partnership among all segments of the educational community (board, administration, teachers, classified staff, students, parents, and community) is established to develop and maintain a successful school district. \_\_\_\_\_

E2. Involved in community activities. \_\_\_\_\_

**Performance Area F - Organization and Planning**

F1. Ensures district improvement plan is developed and implemented. \_\_\_\_\_

F2. Interprets the needs of the district to the board and improvement team. \_\_\_\_\_

F3. Demonstrates sound organizational skills. \_\_\_\_\_

F4. Demonstrates short and long range planning skills. \_\_\_\_\_

F5. Involves all members of the educational community in planning for district improvement. \_\_\_\_\_

**Performance Area G - Communication**

G1. Demonstrates effective oral and written communication skills. \_\_\_\_\_

G2. Demonstrates effective listening skills. \_\_\_\_\_

G3. Provides appropriate information about the district to the board, improvement team, staff and community. \_\_\_\_\_

**Performance Area H - General District Operation**

H1. Manages the district's day to day operations. \_\_\_\_\_

H2. Presents and recommends policy and procedure options to the board when circumstances require the board to adopt new policies or revise existing policies. \_\_\_\_\_

H3. Ensures that district policies and procedures are followed. \_\_\_\_\_

**Strengths:**

**Professional Growth Plan:**

**Remediation Plan (if necessary):**

Superintendent Signature/Date: \_\_\_\_\_

Board President Signature/Date: \_\_\_\_\_

(The signature of the superintendent does not necessarily constitute agreement with the contents of the evaluation. Written comments to the report may be attached by the superintendent.)

Form Approved: 01/12/95

Form Reviewed by Board of Education: 09/10/19