

Non “Bus-Eligible” Student Transportation Requests

To be considered “bus-eligible” a student’s parent or legal guardian must reside *outside* the boundary established by the Monte Vista School District Board of Directors as stated in policy EEAA. A parent living inside this boundary may request services in the event of unusual or unique circumstances.

No less than 30 days prior to the start of the requested service the parent or legal guardian shall notify the Transportation Department, in writing, of the desire for bus transportation service. [Requests due to student accidents may be considered with less than 30 days’ notice]. The requests will be reviewed by the Superintendent, Principal and Transportation Director and a recommendation will be presented to the Board for action. Any request granted shall be only for a period of time agreed to by the Monte Vista Board of Education.

The written request must include all of the following information:

1. Student(s) full name and grade level(s).
2. Parent/legal guardian full name and address *of residence*.
3. Explanation of the rationale for making the request. [For example: child has suffered an injury and is not able to walk to school.]
4. Date of the request.
5. Expected duration of the need for transportation services.

Falsification of any of the above information will result in immediate denial of this and any future transportation requests.

Approved: 12/11/14